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**OFFICE OF COLLECTION AND DISSEMINATION**

**REQUIREMENTS STUDY 12 A**

**30 April 1947**

**SUBJECT: Abstracting of Foreign Documents (including Current Foreign Periodicals other than the Daily Press)**

**I. The Problem**

1. Reference is made to Requirements Study No. 12 dated 20 February for determining the requirements for a central monitoring unit of foreign press which would serve authorized government departments. The study was cancelled because:

a. Authorization (see Tab A)\* was subsequently granted to the Documents Branch, OO, to receive foreign documents (including current foreign periodicals other than the daily press) for cataloging, summarizing, and translation; and

b. The Deputy Director, OO, advised that OO was not in a position to consider monitoring daily news publications.

2. The developments described in paragraph 1, above, eliminate the need for determining requirements for a central monitoring unit of foreign documents and press.

3. However, there now remain the problems of:

a. Ascertaining the requirements of CIC and NIA member agencies for foreign document monitoring;

b. Advising Documents Branch of these requirements for their guidance in monitoring; and

c. Assisting the Documents Branch in the acquisition of foreign periodicals without the expenditure of funds.

**II. Directive**

4. The Requirements Branch will conduct a survey for the purpose specified in paragraph 3, above.

5. Progress report is desired by 20 May 1947.

*\* memo to Asst. Director, dtd 4/17/47  
Subj: Functions of Doc. Br., OO.*

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